



Request for Release Time

As a member of the Future Educators Association chapter,

Name of Student

would like to serve as a teacher assistant.

I respectfully request that she or he be granted release time to accomplish this goal once your class requirements have been met.

The student will sign up with a teacher in a log book that will be maintained on a weekly basis. The student also will be required to keep a log of the time and activity that she/he accomplished in the other classroom. You will be supplied a copy on request.

Thank you,

FEA Advisor

Approved by: _____

Subject: _____

Date: _____ Hour: _____